



## We know you want to be here to learn...

To make things clear for everybody we have developed a set of guidelines that will help to ensure your behaviour meets expectations.

This is designed to help you make the most of your time with us and give you the best chance of success.

### Punctuality — arriving on time!



Attendance and punctuality will be rewarded with regular trips and points for your house team.

It is simple really; you cannot learn if you're not here! It is crucial that you start your day on time. If, for no good reason, you arrive more than 15 minutes late for the start of your lesson you will not be allowed in until the start of the next session. This will prevent lessons being disrupted.

### Phones — avoiding distractions



Mobile phones are great but in school they cause lots of distractions and can lead to poor performance in lessons.

To stop this becoming an issue **you are required to hand your phone in at reception each morning**, where it will be kept safe and secure during the day.

You can request your phone at lunchtime, but it needs to be returned for the afternoon. This privilege may be taken away if you don't follow the rules.

### Break times and lunch times



At morning break hot and cold drinks and toast are available, free of charge, in the rec room.

**You are expected to remain on-site during morning break.** You can go outside if you wish, but must not go further than the end of the building.

**Pupils in Year 11** have the privilege of leaving the site at lunch time, if they have permission from a parent/carer. Remember, this is a privilege that can be taken away if it is being abused through repeatedly returning late or other poor behaviour.

**Year 10 pupils** are expected to stay on-site throughout—you can have your phone during lunch if you wish. The lunchtime privilege can be worked towards over the year.

You may need to report to your house at break time and/or lunch time if your behaviour has fallen below expectations—see the section on Grade 5's.

### Leaving without permission



We know that sometimes you may not be in the best frame of mind for school, but **if you leave the site without permission you will not be allowed to return into the building that day.** Parents/carers will be notified and may have to attend a meeting.

Instead of leaving, ask to speak to someone about how you are feeling and help us to help you resolve the issue.

### Lesson grades

5

Your behaviour (positive & negative) is recorded throughout the day on Behaviour Watch. You will earn points for good behaviour that leads to certificates and vouchers as rewards.

However, **if you receive a Grade 5 at any time you will be expected to give up 5 minutes of your time either at lunch, break or at the end of the day.** This is your chance to resolve any issues and get yourself back on track before the next session.

Each day that you receive a Grade 5 a member of your house team will contact your parents/carers to let them know.

More serious incidents may lead to exclusions.

### Language—a matter of respect



Everybody in our community should expect to be treated with respect and this should be a two-way thing.

Swearing and offensive language is not something that we expect from any pupil and if it occurs it will be dealt with by giving a Grade 5—this includes the use of such language around the building at break and lunch times as well as in lessons. **Repeated poor language will lead to isolation and the removal of privileges.**

**Abusive language directed towards staff will be dealt with severely.**

